**Gaelscoil Dara – Plan for reopening the school**

**Underlying Principles**

* The school has a responsibility to make an effort to ensure the safety, health and well-being of all members of our school community – children, parents and staff. This plan has been formulated to better ensure that the school can exercise that duty of care.
* Assuming it is in keeping with public health advice and guidelines issued by the Department of Education and Skills, it is preferable for all children to return to school for all five days of the school week and for a full school day. This plan has been formulated to achieve that aim.
* It is not possible to eliminate the risk of infection. However, with the co-operation of all members of our school community, it is possible to minimise the risk of the virus being introduced to school and the consequent risk of its spread.
* As well as co-operation, the flexibility and goodwill of all will be required to ensure the plan can be implemented.

**School Plan**

* All children return to school and classes operate within a bubble system
* The school is split into 2 groups with each group having different starting times, break times, lunch times and finishing times.
* Groups will be constituted of one stream from Junior Infant classes to 6th Class and another stream of Junior Infants to 6th.
* The day will include the normal break/lunch times albeit at staggered times
* Within each class from 3rd to 6th, the children will be further divided into pods, with a minimum distance of 1 metre being maintained between pods where possible.
* Hand sanitiser will be available at all entry points and in all class and support rooms.

**Timetables**

|  |  |
| --- | --- |
| **Timetable for Group A** | **Timetable for Group B** |
| **8.30-8.40 School start**  **10.30– Break time**  **10.45 Class resumes**  **12.10– Lunch time**  **12.35– Class resumes**  **1.20 – Infant classes finish**  **2.20 1st – 6th Classes finish** | **8.40– 8.50 School start**  **10.50– Break time**  **11.05 – Class resumes**  **12.40 – Lunch time**  **1.05 – Class resumes**  **1.30 – Infant classes finish**  **2.30 1st – 6th Classes finish** |
| **Classes in Group A**  **Start time 8:30** | **Classes in Group B**  **Start time 8:40** |
| **Naí. Bheaga 1**  **Naí. Mhóra 1**  **Naí. Mhóra 2**  **Rang 1(1)**  **Rang 2 (1)**  **Rang 3 (1)**  **Rang 4 (1)**  **Rang 5 (1)**  **Rang 6 (1)** | **Naí. Bheaga 2**  **Naí. Bheaga 3**  **Naí. Mhóra 3**  **Rang 1 (2)**  **Rang 2 (2)**  **Rang 3 (2)**  **Rang 4 (2)**  **Rang 5 (2)**  **Rang 6 (2)** |

**Key to Entrances & Exits**

|  |  |
| --- | --- |
| **Entrance and Exit Points** | **Number** |
| **Entrance to the new extension (nearest main gate)** | **1** |
| **Front main entrance of school** | **2** |
| **1st Entrance into School Hall** | **3** |
| **2nd Entrance into School Hall** | **4** |
| **Door to the right of the Naíonra** | **5** |
| **Door at the rear of the school opposite play area** | **6** |
| **Door at the rear of school in the far corner** | **7** |

**Entrance & Exit Points for Specific Classes**

|  |  |  |
| --- | --- | --- |
| **Teacher** | **Class** | **Entrance & Exit Point** |
| **Múinteoir Róisín** | **Jun.Infants (3)** | **1** |
| **Múinteoir Elaine** | **Jun.Infants (2)** | **1** |
| **Múinteoir Clíodhna** | **Jun.Infants (1)** | **1** |
| **Múinteoir Róisín Ní N.** | **Snr.Infants (3)** | **2** |
| **Múinteoir Martina** | **Snr.Infants (2)** | **2** |
| **Múinteoir Siobhán** | **Snr.Infants (1)** | **2** |
| **Múinteoir Amy** | **1st class (1)** | **3** |
| **Múinteoir Órlaith** | **1st class (2)** | **3** |
| **Múinteoir Gearóidín** | **2nd class (1)** | **5** |
| **Múinteoir Pádraig** | **2nd class (2)** | **5** |
| **Múinteoir Rút** | **3rd class (1)** | **4** |
| **Múinteoir Aoife/ Siobhán** | **3rd class (2)** | **4** |
| **Múinteoir Colm** | **4th class (1)** | **6** |
| **Múinteoir Caoimhín** | **4th class (2)** | **6** |
| **Múinteoir Danielle** | **5th class (1)** | **7** |
| **Múinteoir Sarah** | **5th class (2)** | **7** |
| **Múinteoir Mícheál** | **6th class (1)** | **7** |
| **Múinteoir Mari** | **6th class (2)** | **7** |

**Arrival and departure procedures for children and parents ;**

* **N.B.** Morning supervision is no longer available as children will go directly to their classrooms.

**“**Gliondara”, after school care will continue to be available.

**Morning time ;**

* Parents must arrive on time for leaving in and collecting their child.
* Each group should aim to arrive at the school at the allotted start time

Group A 8.30 – 8.40

Group B 8.40 – 8.50

We ask for your co-operation with these times as it will mean that the numbers congregating on school grounds at any one time will be minimised.

* Only parents or carers who are well and have no symptoms of COVID-19 or who have served the required quarantine time of 14 days where advised, are allowed to drop off and collect children.
* Any parent who is in a high risk category should not drop off or collect children in order to protect themselves. (This of course is at the discretion of the individual parent/carer/grandparent’s discretion)
* Staggered arrival times will be put in place for 8.30 am and 8.40 am.
* On entering the school yard, a parent must proceed immediately to their child’s Line Up area.
* Each child should line up at the designated point with social distancing observed.

***Please note: there are a number of yellow marked spaces available*** **outside each entrance** – children must remain in their cars / with parents until a space is available in order to observe the 2m social distancing rule.

* Parents must remain with their child until handover has taken place.
* Parents must ensure their child remains at their side at all times and that their child does not interact with other children.
* A teacher and /or Special Needs Assistant will invite the children to enter the building via their designated entrance point at the appropriate time.
* Children will sanitise their hands on entering the school building. Parents need to ensure their child’s hands are free in order to sanitise hands. (Please think how schoolbags will be held).
* No adults, other than staff members, should enter the building.
* Messages for teachers can be sent by email, homework journal or by phoning the school office.
* Under no circumstances are parents to linger in the yard after the child has been handed over but are to leave immediately.
* If a parent has more than one child, the other children stay with them and having handed over the first child, they may proceed to the second line up area.

**Afternoon – end of school day**

* Home times will be staggered for classes ( please see group times A and B)
* Parents must;

(For younger children Infants – 2nd) line up at the designated door, maintaining 2m social distancing and wait for their child.

The class teacher will bring the children to their designated entrance/exit point and will release the children into the care of the adult who is there to collect them

(For older children 3rd – 6th Class) wait outside the school in their cars and maintain social distancing when waiting to collect a child.

The class teacher will allow each pod to leave the classroom separately in order to minimise contact

* All must leave the yard immediately after collection.
* No parent will be allowed within the school building*- if you need to speak to a teacher please email or phone the school.*

**Collection of Children during the School Day**

If an adult has to collect a child during the course of the school day, the following arrangements will apply

* When the adult arrives at the school, please phone the office to alert the school that they have arrived.
* The child will be brought from their class to the adult by a member of staff
* The adult who is collecting will be asked to provide details for the school contact log to a member of staff.
* No adult should enter the school building, unless invited to do so.